



## **COMBINED FIRE AUTHORITY**

**11 JUNE 2018**

### **MEMBER CHAMPIONS**

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## **REPORT OF ASSISTANT CHIEF FIRE OFFICER – SERVICE DELIVERY**

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### **Purpose of Report**

1. This report sets out details of two new Member Champion roles and seeks nominations for the individual roles for the forthcoming year.

### **Background**

2. As part of the approach to developing the Authority's services and engaging with stakeholders, the Authority has sought to 'champion' particular areas of work through a Combined Fire Authority (CFA) Member Champion role.
3. Member Champions provide the Service with an opportunity to work closely with individual Members to help to develop services and to engage with local communities, staff, councillors and other stakeholders through a closely aligned officer and member relationship.

### **Member Champion Roles**

4. The following Member Champion roles have been identified as bringing significant advantages to the Service and Authority:
  - Community Safety
  - Public Health
  - Equality, Diversity & Inclusion
  - Health, Safety & Wellbeing
  - Retained Duty System
  - Young Firefighters & Fire Cadets
5. Following the introduction of Her Majesty's Inspectorate of Constabulary and Fire and Rescues Services (HMICFRS) and the Dame Judith Hackitt Review on the tragic events that occurred at Grenfell Tower in London, two additional Member Champion roles have been identified as equally significant to the Authority and Service;
  - HMICFRS
  - Business Fire Safety
6. The existing Member Champion roles listed in paragraph 4 were agreed at the CFA on 25 July 2017 and will run through until 2019. The two new roles will initially be for a single year only and this will then allow them to be included when nominations for the Member Champion roles are again sought in 2019.

7. The individual role requirements for the new Member Champion roles are set out in Appendices A-B.
8. Given the extremely challenging financial position facing public services, the role of a Member Champion is more important than ever if the Service is to ensure performance is sustained over the medium to longer term.
9. Any members undertaking a Member Champion role will gain a significant amount of personal development in relation to the specific role being undertaken, whilst the Service benefits from the local knowledge, experience and public standing of members.
10. Details of work undertaken by Member Champions will be recorded on individual training and development records.

### **Expressions of Interest**

11. Members are requested to complete and submit the expression of interest form for either of the new Member Champion roles and return it to the Service via email [pa@ddfired.gov.uk](mailto:pa@ddfired.gov.uk) by 25 June 2018.
12. If there is more than one expression of interest in a role, a final decision on allocating the role will be made by the Chair and Vice Chair of the Authority.
13. The outcomes of this process will be reported to the CFA on the 17 July 2018.

### **Recommendations**

14. CFA Members are requested to:
  - **Note** the new Member Champion roles as set out in this report and as detailed at Appendix A-B.
  - **Note** that the expression of interest form Appendix C needs to be submitted by email by the 25 June 2018.
  - **Note** that the Fire Authority will approve the new Member Champions at the CFA meeting on the 17 July 2018.

Dominic Brown, Assistant Chief Fire Officer, Service Delivery, 0191 375 5610

Role Description

<p><b>Overview</b></p>	<p>County Durham and Darlington Fire and Rescue Authority Member Champions play a pivotal role in helping to shape the way services are provided to local communities. Member Champions also play a pivotal role in engaging with key stakeholders and making the best use of links with other councillors to promote the work of the Authority.</p> <p>A Member Champion role provides a unique opportunity to work closely with the Service and to help the Authority deliver its vision of Safest People, Safest Places.</p>
<p><b>Strategy</b></p>	<p>The Fire Authority have a statutory duty under the Regulatory Reform (Fire Safety) Order 2005 (RRO) and have delegated powers to the Chief Fire Officer through the CFA Constitution.</p> <p>A fundamental part of this Member Champion role is to assist the Service to develop its approach to BFS and to help to ensure that services provided by the Authority are fit for purpose, effective and take full account of the statutory requirements placed on the Authority through the Fire Services Act, National Framework and Regulatory Reform Order. This includes:</p> <ul style="list-style-type: none"> <li>• Being involved in the early stages of BFS strategy development</li> <li>• Having oversight of the Service’s performance involving BFS</li> <li>• Helping to align the Authority’s BFS work with the IRMP and wider business community agenda for County Durham and Darlington</li> </ul>
<p><b>Policy Implementation</b></p>	<p>The implementation of the Authority’s BFS strategy is important in ensuring that the communities we serve remain safe.</p> <p>The Member Champion will:</p> <ul style="list-style-type: none"> <li>• Act as a sounding board for proposals relating to BFS</li> <li>• Assist the Service to ensure policy implementation takes account of local issues</li> <li>• Ensure that policy implementation takes account of partners and other stakeholders policies where this is practical</li> <li>• Ensure that the strategies we employ are effective</li> <li>• Assist the Service in promoting sprinkler installation</li> </ul>
<p><b>Stakeholder Engagement</b></p>	<p>Member Champions can play a pivotal role in engagement with stakeholders. This will include pro-active engagement with:</p> <ul style="list-style-type: none"> <li>• Other Fire Authority members</li> <li>• Councillors</li> <li>• Staff</li> <li>• Partner agencies</li> <li>• Public</li> <li>• Local businesses</li> <li>• Interest groups / Media</li> <li>• Government officials</li> </ul>

**Member Champion for Her Majesty’s Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS)**

**Role Description**

<p><b>Overview</b></p>	<p>County Durham and Darlington aspire to achieve the best possible outcome from the HMICFRS inspection of the Service and be recognised as an outstanding Fire and Rescue Service.</p> <p>A Member Champion role provides a unique opportunity to work closely with the Service and assist in achieving an outstanding outcome from the HMICFRS inspection.</p>
<p><b>Strategy</b></p>	<p>A key part of this Member Champion role is to promote the benefits of the collaborative relationship of the Service and its key partners as this area is described in detail within the efficiency pillar of the inspection methodology. This would include:</p> <ul style="list-style-type: none"> <li>• Having an oversight of CDDFRS key partners and historical knowledge of the key outcomes of collaboration with the Service;</li> <li>• Liaison with key partners to prepare them for their involvement in the HMICFRS inspection as they will be required to evidence the working relationship and collaborative benefits of working with the Service.</li> </ul>
<p><b>Policy Implementation</b></p>	<p>The HMICFRS will conduct a series of surveys with a range of stakeholders in the pre-fieldwork phase of the inspection of the Service. These surveys will be conducted with CDDFRS internal staff, members of the public from both County Durham and Darlington who have received a service from CDDFRS and key partners who engage in collaboration with CDDFRS to achieve joint organisational objectives.</p> <p>The HMICFRS inspection Member Champion will:</p> <ul style="list-style-type: none"> <li>• Engage with key stakeholders to raise the awareness of the working arrangements and outcomes from collaboration with the Service;</li> <li>• Provide a conduit between the Service and the Authority on matters relating to the HMICFRS inspection;</li> <li>• Highlight support to the HMICFRS inspection process and emphasise the importance of the outcome.</li> </ul>
<p><b>Stakeholder Engagement</b></p>	<p>The Member Champion would play an essential role in promotion of the collaboration between the Service and key stakeholders. Outcomes from the initial HMICFRS inspections indicate the following organisations would be contacted for their feedback and opinions on the relationship with the Service:</p> <ul style="list-style-type: none"> <li>• Police;</li> <li>• Health;</li> <li>• Voluntary sector;</li> <li>• LRF chairs of strategic, tactical and supporting groups;</li> <li>• Organisations involved in the sharing of any CDDFRS estate;</li> <li>• The local community.</li> </ul>

**MEMBER CHAMPION EXPRESSION OF INTEREST**

Name:	
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Member Champion Role	Tick Box
Community Safety	Councillor Brian Jones
Public Health	Councillor Christine Potts
Equality, Diversity & Inclusion	Councillor Sue Richmond
Health, Safety & Wellbeing	Councillor Colin Carr
Retained Duty System	Councillor John Shuttleworth
Young Firefighters / Fire Cadets	Councillor Linda Marshall
HMICFRS	
Business Fire Safety	

Please state why you are interested in this role:

Have you any particular skills and/or experience you can bring to this role?